

PractiScore Match Creation, Scoring, and Reporting Instructions

Recommendations for Match Setup

1. Fully charge scoring devices before match setup and scoring.
2. Upgrade all devices to the latest version of Practiscore
 - a. Use the PlayStore for non-Amazon Android tablets.
3. Make sure the device, used for match creation, has Internet access.
 - a. This allows the SASS Shooters manual to automatically be downloaded.
4. Before **pulling** a match from one device to another (Sync) , make sure they are on the **same WIFI network**.
5. Currently PractiScore for Android uses non-SASS terms for some things.
 - a. Posses are called Squads in Practiscore.
 - b. SASS Categories are called Divisions in Practiscore.
 - c. The PractiScore Category field is just a Shooter field that can be used for other things. An example would be separating optional SASS Categories such as Working (no shotgun), and Rimfire (.22) from the other Categories when listing Match results. The Class field can also be used. It just depends upon which report you like better.

Match Setup

1. **Create a match** by adding a new SASS Cowboy match, or cloning an existing match.
 - a. Creating a new match uses system defaults for cowboy categories (PractiScore divisions) as well as other data fields.
 - b. Cloning a match allows you to select descriptor fields you added or modified from the existing match you are cloning. For example, stages definitions with bonuses, different divisions, and custom fields.
 - c. A match is in **Creation mode** until it has a score added, or another device pulls (Syncs) the match. At this point the match goes into **Scoring mode**, and most changes to Stages cannot be made.
 - d. Create or edit a match by selecting the **CHANGE** button in the upper right of the first PractiScore Screen.
 - e. Click **ADD** to add a new match. Click the three dots next to a match to get the edit screen which allows **CLONING** a match as well as delete, and edit.

- f. A list of the types of matches that can be created will be displayed after clicking the **ADD**.
- g. Select SASS Cowboy Action to display the match page for Cowboy shoots.
 - i. Rename the match to what you want it to be.
 - ii. Change the date to the match date.
 - iii. Save.

2. Create stages.

- a. Add the **SDQ** amount (number of shots from all guns * 5 + 30) for each stage.
- b. Add any bonus or penalties. Click the boxes for each stage to use them.
- c. Bonus and Penalties definitions are the same for all stages. If you wish to use a 5 second bonus on one or more stages name it something like 5 Second Bonus. Click the box to use it on any stage. If you also have a 10 second bonus create it separately. Enable it for each stage to use it.
- d. **If you edit the value of a bonus it will change for all stages where it is selected for use.**
- e. **Once you are in scoring mode, you cannot change the value of a SDQ, bonus, or penalty. However, if you clone a match and keep everything (shooters, stages, scores), you can change these fields. The new values will be used in Match results and scoring information for each stage.**

3. Add Shooters.

- a. You may have to add **Divisions** (SASS Categories) when adding shooters.
 - i. On the bottom right corner the **MORE** button lets you access and edit Divisions and PractiScore Categories.
- b. I recommend deleting the existing Practiscore Categories (not SASS). Add Default, Working, and possibly Rimfire Divisions. These can be used to separate the Match Results for people who don't shoot shotgun, or use .22s.
- c. Existing Shooters can be found by typing in the first few letters of their ALIAS, First Name, Last Name, or SASS number (if it has been added previously).
- d. A long press on an Alias in the drop down list will bring up a delete option for this Shooter. This is useful for removing any duplicates.
- e. Fill in the ALIAS for new shooters. If you have a first and last name you can use them, or just use the ALIAS for all three items. Reports for SASS Cowboy use the ALIAS.
- f. If not already filled in with the correct values, I recommend adding USA and the correct State for each Shooter. Comes in handy for State shoots!

- g. Select the Shooter's Division (SASS Category). You will get a list of Divisions. If the one you want does not exist. Save the Shooter. Add the new Division (not sorted, it always goes to the end of the list). Then edit the shooter to select the newly created Division.
- h. Squads (SASS Poses) can be added while adding Shooters, or they can be assigned from the screen that lists all the Shooters. A long press on one Shooter enables selection mode. Click on each Shooter you wish to be selected. Then click on the Squad menu on the top right, and select the Squad you want for the selected shooters. At least one Shooter must be assigned to a non sequential Squad number to have it show up in the list. I recommend editing each Posse Marshal to add their Squad number.

4. **SYNC To Other Scoring Devices** i.e., pull match data from setup device to other scoring devices that will be used to score stages during the match

- a. If there are multiple Squads, you probably will be using one scoring device per Squad. You can use the device you create the match on as a scoring device. We use a separate master device to aggregate all final scores on one device. I pull all the data to the master device after each day of a multi-day event for backup.
- b. Make sure all the devices used in the Sync process are on the same WIFI network. You can use a separate Hotspot (as we do on the range), a mobile phone Hotspot, or a router with WIFI. A Sync Code will be displayed on the bottom left of the screen. Devices on the same WIFI should have similar codes.
- c. I recommend selecting all the found devices. Then click the **CLEAR SELECTED** on the bottom right of the screen. Then click the Refresh option on the upper right. This should give a current list of devices in **SYNC** mode on the same network.
- d. On each scoring device the match data should be **PULLED** from the device code of the match creation device. Select the SYNC code of the match creation device. Then click **PULL FROM SELECTED** on the bottom of the screen. Accept the data desired.

5. **Lock the Posse/Squad.**

- a. On each scoring device, open the Edit Shooter/Squad screen. Go to the **SQUADS** menu at top right. Click the Squad for the device. You should see a **RED LOCKED** next to the Squad number. This will allow the device to only see that Squad during scoring.

6. **Score the match for each stage.**

- a. Enter scores for each Shooter.
- b. Edit a Shooter to correct an error in the score (procedural added or removed etc.).
- c. Edit a Shooter to reassign a score given to the wrong shooter.
- d. All Shooters must be scored, DNF, deleted, or DQ for a stage to be complete.
- e. Completed stages will have a Green indicator. If the stage indicator is RED, there is at least one Shooter that is incomplete.

7. **SYNC final results from all tablets used during the match back to a single device for reporting purposes**

- a. Identify one device onto which all scores will be SYNC'd (i.e., pulled) for match reporting purpose.
 - i. Often this is the device used to set up the match in the first place, but it doesn't necessarily have to be
- b. **SYNC** (i.e., pull) the match data from each of the other scoring devices to this single device so it has all the scores in it following the procedure described in Step 4, but this time this one device pulls data from all the other devices used during the match.

8. **View and share Match Reports**

- a. The Clean Shooters report is on the first screen.
- b. Match Overall and Division (SASS Category) are under Match Scores.
- c. If you have Working or Rimfire groups, you can generate a main Match Score report that separates out these groups by selecting Category Results/Combined.
- d. From each report you can export the report to a PDF, or Share the report with an email. We email the reports to Popcorn Kelly, who formats the HTML reports with EXCEL and posts them to our Illowa Irregular website.
- e. On the first page of the View Results, there is a Post to PractiScore selection. We use our PS ID to post to our PractiScore club page and the PractiScore main website.